

FITNESS TO WORK CHECK SHEET BY AGENCY STAFF:

Before sending over a FTW for processing please ensure that all the following information is complete:

REQUIREMENT	EVIDENCE IS PROVIDED TO ACI	YES	NO
Health Declaration	Candidate full name as per passport and date of birth is correct		
	Completed in full, dated and signed within 3 months		
	Question on living in UK is completed		
	If has been outside UK for 3 months or more during last 5 years the countries visited have been listed		
	Candidate has ticked if s/he has had BCG vaccination		
	Candidate has answered all 4 illness/impairment questions		
	If candidate has answered yes to the above, further information is supplied as requested.		
	Candidate has completed TB symptoms check list		
VARICELLA	Evidence of positive serology provided, OR		
	Declaration from candidate that they have had Chicken Pox, OR		
	Evidence of 2 Varicella vaccines supplied		
MEASLES, MUMPS AND RUBELLA	Evidence of immune serology for both Rubella and Measles – please note serology for mumps is not required , OR		
	Evidence of 2 MMR vaccines		
TB SCREENING	If candidate has been out of the UK for 3 months duration or more during last 5 years in a TB prevalent country then TB screening is required – NICE guidance states preferable to have TB blood test e.g. Quantiferon/Interferon Gamma blood test, if this is positive chest xray is required. OR		
	If candidate has not been to TB prevalent country they should have BCG vaccine so evidence of BCG scar sighting by OH professional or GP or Practice Nurse, OR mantoux, OR Heaf Test.		
HEPATITIS B	Ideally we should have evidence of Hep B primary course of 3 vaccines with a booster 5 years later OR at the very least a Hep B titre level of >100 miu/ml.		
	Information – if a candidate is <10 miu/ml or 10-100 miu/ml they will need to sign a Poor/Low responder form and may need further blood tests if working in EPP – ACI will advise.		
FOR EPP CLEARANCE	Hep B surface antigens negative serology which must be from UK laboratory and is Identity Validated.		
	Hep C negative serology which must be from a UK laboratory and is Identity Validated		
	HIV dual screen negative serology which must be from a UK laboratory and is Identity Validated.		